

<p>September</p> <ul style="list-style-type: none"> Organize the chapter Hold a SkillsUSA kickoff event Elect chapter officers Collect SkillsUSA dues Have first chapter meeting Begin CEP application 	<p>October</p> <ul style="list-style-type: none"> Conduct a fundraiser Attend a state fall leadership event Install/train chapter officers Form committees, establish a budget and develop a program of work Hold meeting with a guest speaker on professional development 	<p>November</p> <ul style="list-style-type: none"> Submit membership additions to SkillsUSA by Nov. 15 Learn/practice the SkillsUSA Opening and Closing Ceremonies Hold a chapter meeting Conduct a chapter activity 	<p>December</p> <ul style="list-style-type: none"> Hold a chapter meeting Conduct a community service project Conduct a holiday party or other social activity Register and begin to prepare for upcoming competitive events
<p>January</p> <ul style="list-style-type: none"> Conduct a local-level SkillsUSA Championships in your classroom Hold a chapter meeting Hold an open house or another activity 	<p>February</p> <ul style="list-style-type: none"> Celebrate SkillsUSA Week Submit any remaining SkillsUSA membership by the state deadline Hold a chapter meeting Register for district or regional SkillsUSA competitions Run for district/state office 	<p>March</p> <ul style="list-style-type: none"> Coordinate public relations efforts to promote chapter activities Hold a program open house and invite parents and industry partners 	<p>April</p> <ul style="list-style-type: none"> Complete CEP application Conduct a fundraiser Hold a chapter meeting Attend state skills conference Hold a goodwill tour to visit local companies and seek support
<p>May</p> <ul style="list-style-type: none"> Hold a chapter meeting Distribute SkillsUSA Champions magazine and discuss in class Plan an end-of-year banquet Evaluate activities that were conducted during the school year 	<p>June</p> <ul style="list-style-type: none"> Attend the SkillsUSA national conference if eligible 	<p>July</p> <ul style="list-style-type: none"> Send photos of results of national conference to local media Attend summer training/camps Plan for next school year 	<p>August</p> <ul style="list-style-type: none"> Plan for fall activities Plan recruitment activities